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REALTOR®



## MOVING CHECKLIST

### ONE MONTH BEFORE

- Get a good inventory of your home. Decide what you want to keep and what you would like to discard. Have a yard sale or donate items that you no longer want.
- Select a moving company or reserve a rental truck.
- If applicable, reserve elevators for the day of the move.
- Make travel plans. Plan the quickest route to your new location. Most trucks need at least 14 feet of clearance under bridges and overpasses. If you are moving a long distance, make hotel, car rental or airline reservations.
- If you will be moving some of your belongings into a self-storage facility, call to reserve your storage space.
- Purchase insurance coverage on your belongings.
- Begin packing the things that you don't frequently use.
- Keep track of all of your moving-related documents and receipts. Some moving expenses may be tax-deductible (*consult an accountant*).

### TWO WEEKS BEFORE

- Once you have your new address, contact the following companies:
  - Phone
  - Electric
  - Gas
  - Water / Sewage / Sanitation
  - Cable (*schedule your cable hook up for the same day as you move*)
  - Post office
- Arrange to have your utilities stopped at your old address and started at your new home.
- Make an approximate floor plan to allow movers to properly place furniture.

### ONE WEEK BEFORE

- Finish packing and make sure all boxes are appropriately labeled.
- Confirm any reservations, including the rental truck, movers or travel plans.
- Pack what each person in your household must have while you travel.

*Remember to include a survival kit for anything you might need during the first few days after moving, such as special foods, prescription drugs, basic tools, bathroom essentials, kitchen essentials, keys to your new home, and other miscellaneous items such as your checkbook, a clock, a telephone, etc.*